



LAO PEOPLE'S DEMOCRATIC REPUBLIC
PEACE INDEPENDENCE DEMOCRACY UNITY AND PROSPERITY

Ministry of Education and Sports
Department of Organization
Improving Frontline Worker Performance in Education and Health Project
P507442
IDA Credit No. IDA-79630

Ref. No

/DoO

Date:

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16 SEP 2026

REQUEST FOR EXPRESSION OF INTEREST

Time-Based National Consultant for Position of Senior Procurement Specialist TA

The Government of Lao PDR (GoL) has secured an International Development Association (IDA) credit of US\$35 million from the World Bank to implement the Improving Frontline Workers Performance in Education and Health Project (P507442). The project aims to strengthen human capital by enhancing the performance and management of frontline workers in education and health sectors. The project was approved on January 15, 2026 and is expected to close on April 15, 2031.

Under the supervision of the Project Director/Deputy Director, The Senior Procurement Specialist will lead and manage procurement and contract management activities. Responsibilities include developing the procurement strategy, procuring goods, works, consultancies, and non-consultancy services, and maintaining the procurement plan and inventory systems. All activities must comply with the guidelines of the Ministry of Education and Sports (MoES), Ministry of Finance (MoF), and the World Bank's applicable Procurement Regulations.

The specific tasks of the Senior Procurement Specialist shall perform, but not be limited to, the following duties:

- Lead, update, and implement the Project Procurement Strategy for Development (PPSD) and multi-year/annual procurement plans.
- Prepare, review, and finalize all procurement documents (Bidding Documents, RFQs, RFPs) for approval and issuance.
- Oversee all procurement contracts for goods, works, and consulting/non-consulting services in compliance with MoF and World Bank guidelines.
- Monitor contract performance, deliverables, variation orders, and payment verifications.
- Serve as a permanent member of evaluation committees for bids and proposals.
- Manage and record all procurement processes and uploads in the World Bank's STEP system in a timely manner.
- Provide training, mentoring, and technical guidance to national and provincial procurement staff.

In order to qualify for this position, the candidates shall meet the following experience and competence requirements:

1. Master degree in Procurement, Supply Chain Management, Business administration/management, financial management, Trade, Engineering or any related field. A professional qualification in public procurement are highly desirable;
3. At least seven (7) years' experience in public procurement with substantial practical experience in handling and managing large-scale or complex procurement operations, ideally in an international development context. Familiarity / involvement with/in projects funded by international development organizations (e.g., World Bank, ADB, UN, JICA, KFW, etc.), and Lao PDR Public Procurement Law (Specific experience with World Bank financed projects will weigh considerably);
4. Strong leadership skills and ability to manage multi-disciplinary teams, develop and deliver capacity-building and/or training programs, mentor and develop capacity of procurement professionals.
5. Good knowledge and understanding of the government administrative systems as well as the government's clearance and approval procedures applicable to procurement;
6. Excellent proficiency in written and spoken communication in English and Lao, with ability on report-writing and oral presentation ability;
7. Advanced computer skills in Word, Excel, Power Point, etc...;
8. Solid interpersonal skills, Flexibility and willingness to work as part of a team.

The attention of interested Consultant is drawn to paragraph 1.9 of the World Bank's Guidelines: Selection and Employment of Consultants under IBRD Loans and IDA Credits & Grants by World Bank Borrowers, July 2014 ("Consultant Guidelines"), setting forth the World Bank's policy on conflict of interest. The Consultant will be selected based on Individual Consultants selection method set out in the Consultant Guidelines.

Interested eligible candidates in this position may obtain further information and the detailed TOR from ***the Ministry of Education and Sports, Department of Organization*** at the address below during office hours 08:00 to 16:00 hours or by e-mail. Please submit CVs and a letter of interest ***by 15th to 29th September 2026*** to the address below. Only short-listed individual candidates will be contacted for an interview. *Dr.*

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Authorized Signature

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